



Agency Records Disposition Schedule

Department: Department of Revenue

Section: Business Tax

Division: Taxation and Collection

Sub-Section: Other Tobacco Products

TITLE: Monthly Other Tobacco Product (OTP) Tax Reports

CUTOFF: EOSFY

DESCRIPTION: Monthly report detailing OTP sales in Missouri. Report verifies that OTP tax has been properly calculated and paid by OTP wholesaler licensees.

RETENTION: Years: 3 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 21041

SERIES STATUS: Approved

APPROVAL DATE: 6/19/2012
